**FROM: Paul McKinney Ref: I/C 08/23**

**DATE: 27 January 2023**

**TO: INTERCHANGE PARTNERS**

# Secondment Opportunity with

**Department of JuSTICE (DoJ)**

**Executive Programme on Paramilitarism and Organised Crime (EPPOC**)

**STAFF Officer**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. The opportunity is aimed at individuals at senior management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. The EPPOC will meet salary and any associated expenses and the salary range is £32,328 to £33,459 (pro rata).

Duration

1. Until 31 March 2024, with the possibility of an extension, subject to agreement between parties and confirmation of the continuation of Programme funding.
2. Location

The post is located at Block B, Castle Buildings, Stormont Estate, Belfast BT4 3SG.

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Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: [interchangesecretariat@finance-ni.gov.uk](mailto:interchangesecretariat@finance-ni.gov.uk) by **4.00pm on Friday 10 February 2023;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

Further Information

1. For further information please contact Gillian Shackleford on Tel: 07890 055040 or by email at: [gillian.shackleford@endingtheharm.info](mailto:gillian.shackleford@endingtheharm.info) or Adele Brown, Programme Director, by email at: [adele.brown@endingtheharm.info](mailto:adele.brown@endingtheharm.info).

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