**FROM: STEPHEN MCCONVILLE Ref: I/C 29/21**

**DATE: 5 MAY 2021**

**TO: INTERCHANGE PARTNERS**

# Secondment Opportunity with

**FERMANAGH & OMAGH DISTRICT COUNCIL**

**ENVIRONMENTAL HEALTH OFFICER x 3**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. The opportunity is aimed at individuals at middle management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. Fermanagh & Omagh District Council will meet salary costs and associated expenses and the salary range is £31,346 - £33,782 pa.

Duration

1. Post 1 – 31 March 2022 / Posts 2&3 – 9 month secondment. Possibility of an extension, subject to the agreement of all parties.
2. Location

The posts will be based at The Grange, Omagh or Townhall, Enniskillen and also homeworking in line with COVID-19 restrictions; working between locations may be required.

Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: interchangesecretariat@finance-ni.gov.uk by **5pm on Wed 19 May 2021;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

**Stephen McConville**

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