**FROM: PAUL McKINNEY Ref: I/C 55/24**

**DATE: 06 SEPTEMBER 2024**

**TO: INTERCHANGE PARTNERS (non-NICS organisations)**

# Secondment Opportunity with

**Department of health (DoH)**

**Animals Scientific Procedures Act (ASPA) Inspector**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. Full details are also available on the Interchange Website.

Eligibility

1. This opportunity is aimed at individuals at senior management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. DoH will meet the salary costs and associated allowances for the roles and the salary will be within the NICS Grade 6 range of £65, 409 - £71,353.

Duration

1. Secondment – One year with the possibility of an extension up to a further 2 years, subject to agreement of all parties. The appointment will be subject to a six-month trial period.
2. Location

The successful candidate will be based at Castle Buildings, Stormont Estate, Belfast Antrim BT4 3SL, with hybrid working arrangements available.

Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: interchangesecretariat@finance-ni.gov.uk by **5.00pm on Friday 27 September 2024;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

Further Information

1. Please contact Chris Mattheews by email at: chris.matthews@health-ni.gov.uk .

**Paul McKinney**

**Interchange Secretariat**